

Developing a One-Stop Shop for Traveler Information

Monthly Report
February 2008

Prepared for:

Montana Department of Transportation



Prepared by:

PBS&J

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DRAFT

PBS&J

Project Title

Montana Department of Transportation (MDT) One Stop Shop for Traveler Information

Principal Investigator

Pete Costello
Group Manager
PBS&J

Research Assistants

The work performed under this contract has been performed by PBS&J with the assistance of our subcontractors, Current Transportation Solutions and ETC Institute.

Introduction

This monthly report covers the period from February 1, 2008 through February 29, 2008. During that month, the PBS&J team continued work on the final report.

The next section provides an overview of the project objective. The report then provides an overview of the progress completed during the previous month, and compares anticipated budget and work to the project schedule.

Project Objective

The objective of this project is to develop an implementation plan for a one-stop shop for traveler information, with a focus on traveler information needs for the transportation-disadvantaged, including the elderly, disabled, and poor. In addition, the plan should address traveler information needs for tourists.

Work Progress

We performed the following tasks:

- Continued developing the implementation plan from the previous research conducted by the project team for the final report.

Issues

None.

Major Accomplishments or Discoveries

The major accomplishment this month was the ongoing work on the implementation plan.

Work Projection

During the next month, we plan to complete the following activities:

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- Continue work on the draft final report with anticipated delivery to MDT in March 2008.

Financial Report

Table 1 shows the current financial status of the project as of the end of January 2008.

Table 1: One-Stop Shop Financial Summary through January 2008

Task	Initial Cost	Expended to Date	Percent Expended	Amount Remaining	Percent Remaining	Estimated Percent Complete
Finalize Research Plan	\$ 7,318	\$ 7,318	100.0%	\$ (0)	0.0%	100%
Review Transportation Information Systems	\$ 8,685	\$ 8,685	100.0%	\$ (0)	0.0%	100%
Identify Current Technologies	\$ 9,349	\$ 9,349	100.0%	\$ -	0.0%	100%
Review existing MT Information Services	\$ 8,043	\$ 8,043	100.0%	\$ 0	0.0%	100%
Determine Public and User Needs	\$ 35,000	\$ 28,635	81.8%	\$ 6,365	18.2%	82%
Determine Additional Needs	\$ 12,753	\$ 12,697	99.6%	\$ 56	0.4%	99%
Determine Best Options	\$ 4,559	\$ 2,957	64.9%	\$ 1,602	35.1%	65%
Recommend Implementation Approach	\$ 3,757	\$ 3,757	100.0%	\$ 0	0.0%	100%
Review Funding Options	\$ 3,446	\$ 3,446	100.0%	\$ 0	0.0%	100%
Review TranPlan 21	\$ 2,075	\$ 2,075	100.0%	\$ (0)	0.0%	100%
Implementation Plan	\$ 16,344	\$ 8,055	49.3%	\$ 8,289	50.7%	49%
Kick-Off Meeting	\$ 4,961	\$ 4,274	86.2%	\$ 687	13.8%	100%
Mid-Project Meeting	\$ 4,961	\$ -	0.0%	\$ 4,961	100.0%	100%
Final Project Meeting	\$ 4,961	\$ -	0.0%	\$ 4,961	100.0%	
Project Summary Report	\$ 1,335	\$ -	0.0%	\$ 1,335	100.0%	
Monthly Progress Reports	\$ 3,414	\$ 3,338	97.8%	\$ 76	2.2%	98%
Total	\$ 130,963	\$ 102,631	78.4%	\$ 28,332	21.6%	
<i>Less Mid-Project Meeting</i>	\$ 12,764					
Revised TOTAL	\$ 118,199	\$ 102,631	86.8%			
		Actual	Projected			
State Fiscal Year 2007 Expenditures		\$ 53,087	\$ 117,276			
Federal Fiscal Year 2007 Expenditures		\$ 79,563	\$ 130,963			
State Fiscal Year 2008 Expenditures		\$ 49,544	\$ 13,688			
Federal Fiscal Year 2008 Expenditures		\$ 23,068	\$ -			